

**ARUN DISTRICT COUNCIL**

**DECISION NOTICES FROM THE MEETING OF CABINET HELD ON  
MONDAY 13 JANUARY 2020**

<b>REF NO.</b>	<b>DECISION</b>
C/031/130120	Award of Responsive Repairs and Voids Contract for Council Housing Stock
C/032/130120	Recommendation from the Audit & Governance Committee – 21 November 2019 [Update on the Progress of the Council's Property Investment Fund (PIF)]
C/033/130120	Pest Control Service Review (Exempt – Paragraph 3 – Business Affairs)

**PLEASE NOTE THAT THESE DECISIONS WILL COME INTO EFFECT FROM 10.00  
10.00 A.M. ON WEDNESDAY, 22 JANUARY 2020 UNLESS  
THE CALL-IN PROCESS IS APPLIED**

If a Councillor wishes to request a call-in of any of the decisions taken above, they will need to take the following steps in line with the Scrutiny Procedure Rules at Part 6 of the Constitution – Scrutiny Procedure Rules (Other)

They will need to:

- Submit their request in writing for a Call-In to the Group Head of Policy & Scrutiny and identify who will act as the lead Member of the Call-In
- Specify which decision is to be the subject of the Call-In
- Explain which of the criteria for the Call-In apply

**REFERENCE NO:**  
**C/031/130120**

<b>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES</b>	<b>NO</b>
<b>SUBJECT:</b> AWARD OF RESPONSIVE REPAIRS AND VOIDES CONTRACT FOR COUNCIL HOUSING STOCK	
<b>OFFICER CONTACT:</b> Satnam Kaur – Group Head of Residential Services	

**EXECUTIVE SUMMARY:**

Arun District Council's (ADC) contract for Responsive Repairs and Void Refurbishment has been tendered in accordance with current EU public procurement legislation and Standing Orders. This report provides a brief summary of the procurement process and details the results of the tender evaluation. A recommendation for the award of contract is provided based on results of the tender evaluation process.

**DECISION:**

Cabinet

**RESOLVED**

That the award of the Council's Responsive Repairs and Void Refurbishment Contract to Contractor A from 1 April 2020 be agreed based on their financial and technical submission being the most economically advantageous tender following a competitive tender process.

**REASON FOR THE DECISION:**

To Award the Arun District Council Responsive Repairs and Void Refurbishment Contract to the Most Economically Advantageous Tenderer.

**OPTIONS CONSIDERED BUT REJECTED:**

Not to agree award the Arun District Council Responsive Repairs and Void Refurbishment Contract to Company A or the recommendations set out in this report. However, this is not considered feasible as a new contractor needs to be appointed in order for us to meet our regulatory duties in respect of the Home Standard.

**CABINET MEMBER(S):**

**DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:**

None

**DISPENSATIONS GRANTED :**

None

**CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION:**

None

**REFERENCE NO:**  
**C/032/130120**

<b>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES</b>	<b>NO</b>
<b>SUBJECT:</b> AUDIT & GOVERNANCE COMMITTEE - 21 NOVEMBER 2019	
<b>OFFICER CONTACT:</b> Nat Slade – Group Head of Technical Services	

**EXECUTIVE SUMMARY:**

The Cabinet received a recommendation from the Audit & Governance Committee from its meeting held on 21 November 2019 in relation to Minute 311 [Update on the Progress of the Council's Property Investment Fund [PIF].

The Council adopted a Property Investment Strategy in 2017. The report that went to the Audit & Governance Committee provided Members with the opportunity to review progress and the Strategy in place.

**DECISION:**

The Cabinet

RECOMMEND TO FULL COUNCIL

That the 75% threshold within Section 5.1 of the Property Investment Strategy 2017-2022 be changed to 50% in order to make more funds available in improving the condition of the Council's existing estate.

**REASON FOR THE DECISION:**

To allow the Council greater flexibility in how it manages its reserves.

**OPTIONS CONSIDERED BUT REJECTED:**

To approve the recommendation from the Audit & Governance Committee from its meeting held on 21 November 2019 – the decision was slightly amended – refer to the Minutes of the meeting.

**CABINET MEMBER(S):**

**DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:**

None

**DISPENSATIONS GRANTED :**

None

**CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION:**

None

**REFERENCE NO:**  
**C/033/130120**

<b>URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES</b>	<b>NO</b>
<b>SUBJECT:</b> PEST CONTROL SERVICE REVIEW [EXEMPT ITEM – PARAGRAPH 3 – BUSINESS AFFAIRS]	
<b>OFFICER CONTACT:</b> Nat Slade – Group Head of Technical Services	

**EXECUTIVE SUMMARY:**

The Council currently operates an in-house pest control service and this report explains the review that has taken place and contains the findings and recommendations.

**DECISION:**

Cabinet

RESOLVED – That

- (1) Option 3.5 to outsource the Council's Pest Control Service be approved; and
- (2) Delegated authority be given to the Group Head of Technical Services, in consultation with the Cabinet Member for Technical Services and Section 151 Officer, following advertisement and assessment of tenders, to award the contract following the principles set out within the Council's Purchasing, Procurement, Contracts & Disposals Procedure Rules.

**REASON FOR THE DECISION:**

To ensure that a professional, safe, affordable pest control service is available to residents in order to contribute to public health at minimal cost to the Council. The proposal will allow the Council to continue to fulfil its statutory duties and will result in realisable savings of over £20,000 per annum.

**OPTIONS CONSIDERED BUT REJECTED:**

**1.1 Cease the Pest Control Service**

**1.2 Work in Partnership with another Local Authority**

**1.3 Recruit to vacant pest control officer post and continue to operate an in-house service**

**1.4 Run a reduced in-house service with one Senior Pest Control Officer**

**1.5 Select and Approve Numerous Approved Contractors**

**1.6 Set up a Trading Company**

**CABINET MEMBER(S):**

Councillor Purchase confirmed that he wished to make a Personal Declaration of Interest.

Councillor Purchase

<p>He confirmed that he had been asked a number of questions about the confidential business to be discussed as part of this item and confirmed that he had neither supported or opposed the proposals in responding to these questions. He had an open mind regarding this item and would listen to all the relevant issues and interests presented to Cabinet today and would reach his decision on merit.</p> <p>Councillor Purchase asked for this declaration to be recorded in the Minutes for this item.</p>	
<p><b>DISPENSATIONS GRANTED :</b></p>	<p>None</p>
<p><b>CONFLICT OF INTERESTS DECLARED BY A CABINET MEMBER CONSULTED IN RESPECT OF THIS DECISION:</b></p> <p>None</p>	

